



## **Minutes of the Committee Meeting Sunday 15 March 2026 9.00am**

**Held at the Onemana Surf Club**

**Present:**

Rob, Annabelle, Bruce, Carol, Christine, Jennie, Leticia, Neville, Ruhi

**Online Attendance:**

Earl

**Apologies:**

Anna

**Welcome & Update by Chair:**

The Chair welcomed everyone to the meeting.

**Approve/Amend Meeting Minutes of 14 February 2026:**

No changes required to the minutes.

Moved - Rob

Seconded - Neville

**Action Points from the Meeting 14 February 2026:**

- Ruhi will follow up with Craig Solomon regarding his invoice/costs for the site blessing attendance.
- Carol singers event has been added to the calendar.
- The Freedom Camping bylaw is due for review by 7 October 2027.
- Leticia has contacted Whangamata Toes in the Water regarding the blue plastic matting used. This is sourced from the Mount. It cannot be used over the grass.
- Basketball court, security camera, incorporated society re-registration, long term plan, defibrillator training, beach hop car parking discussed separately.

**Correspondence (Inwards/Outwards):**

The installation of cyclist signs on Whitipirorua Road will be followed up by Rob, with Eileen at TCDC.

The security camera was discussed. We need confirmation that the cameras can read licence plates at night. Rob will follow this up. Eileen has confirmed that ORCA do not have

to pay for the internet for the camera. The police are the only agency to have access to the camera filing due to privacy reasons.

Bruce noted that there has been no further information regarding the notice to not to swim, fish or collect shellfish in the area south of the Onemana Drive carpark. Rob will follow this up with Eileen.

**Treasurer Reports:**

Interest Received: \$132.67

Memberships: \$25.00

Expenses: \$489.04

Market Day Refunds \$110.00

Bank Accounts: \$75,629.40 (includes basketball funding)

- One membership sub paid
- Market day refunds (2) paid
- Event expenses \$437.93
- Charities Commission Fee \$51.11
- \$21k has been paid this week for the basketball concreting

Not all stallholders have replied to the market day cancellation email, asking whether they would prefer a refund, credit or to make a donation. Bruce advised that contact should be made again with the stallholders, and that ORCA should take the conservative approach and transfer the balance of 2025 market day income to the balance sheet as income in advance. The income remaining in the profit & loss will only include the 50% remaining portion of those stallholders who had requested a refund. Although it is in the stallholders contract that the site fee is non-refundable, it would prudent to allow the 2025 site fees to be carried over for those that had not responded to the cancellation email, given some stallholders fees had already been granted credits or given a 50% refund.

Jennie also advised that the BNZ had temporary frozen all incorporated society bank accounts prior to reregistration requirement of the 2022 Incorporated Societies Act. ORCA account is now unfrozen, and as part of the process found that although Kim's access was removed, she was still a signatory under the BNZ records. Two officers are required to remove a signatory to the account.

Action Points:

- Jennie to transfer the 2025 market day funds to income in advance, for the stallholders who had not yet responded.
- Christine to phone the BNZ to remove Kim as a bank signatory.

Moved - Bruce

Seconded - Leticia

**Events:**

Rob delivered Sandra's report.

There were 14 people attending the February community morning tea. Due to Beach Hop at the end of March, there will be no community morning tea this month.

The sponsors and volunteers dinner was held on 28 February. It was a very enjoyable evening with 30 people attending. Attendees enjoyed a BBQ dinner. A pen with "Thank you from Onemana" was given to each person.

The next planned event will be a western hoedown, to be held mid-May at the café.

**Environment & Maintenance:**

Bruce & Rob delivered the Environment & Maintenance reports. There have been 12 rat kills, bringing the year-to-date total to 29.

There have been no major projects by the weedbusters team. Bark has been spread where needed, & further spraying. Kathryn & Craig have been working on the garden with the succulents (by the Onemana sign) & were wanting the succulents removed.

The removal of silt in the ponds was brought up by Neville. The pond silt is under the Council annual maintenance programme. Rob will contact Eileen to enquire when this is next due, and the contact person to liaise with.

Bruce noted that the clearing of the grates, is also the council's responsibility, but the maintenance volunteers will work in parallel alongside council to keep these clear.

Jennie advised that she has submitted a request for service to clear the grate above her property. There is a problem with access for Council over private land. The RFS remains unanswered. Rob will follow this up with John Freer.

**Action Points:**

- Rob to contact Eileen to enquire when the silt removal from the ponds is next due, and the contact person to liaise with.
- Rob to follow up Jennie's TCDC request for service with John Freer.

**Community Board Meeting:**

The CBM was held on Tuesday 10 February 2026. The next meeting is to be held on 21 April 2026, which Rob will watch online. Funding for community boards will be changing in the long term. Carol advised that no funding for capital projects will be approved, only operating expenditure.

**New Members Approved:**

Jennie advised there are 10 new/renewed members for January-February 2026. Rob asked what the total of 2025/2026 members was. Jennie to advise next meeting.

Action Points:

- Jennie to report the total number of paid 2025/2026 members next meeting.

**General Business:**

Incorporated Societies Act 2022:

Jennie advised that she has fulfilled all the requirements for the annual return for the Charities Commission, and for the re-registration of ORCA as an incorporated society with the companies office.

Basketball Court Update:

The hoop will be installed and the court markings painted on Monday 16 March. Costs incurred to date are \$29k:

- Hoop & Markings \$7,461.50
- Archaeologist \$250.00
- Concrete & Oxide \$21,633.80

There was discussion whether part of the fencing should be removed next weekend, to allow the hoop to be used. Some thought the areas which has new grass seed would be damaged, if play was allowed in this area. The fencing would need to be re-enclosed for Beach Hop, and then removed permanently prior to Easter. A vote was held, resulting in 1 abstain, 3 for and 6 against, taking down part of the fencing.

Basketball Court Signage:

Discussion was held on the signage for the court. Rob /Sandra had drafted a sign and circulated proper to the meeting. Rob advised that ORCA has made a commitment to the closest neighbours to the court to include signage regarding noise control and hours of use. The sign would be green/white, on A2 corflute and installed on the tennis court fence.

Action Points:

- Rob to update the signage from comments agreed and re-circulate to the committee for approval.

Basketball Court Opening Event:

The opening event is to be held on Easter Sunday. Ruhi advised that Steven Adams would not likely be available for the Easter weekend. Jennie offered to call her contacts with Waikato and Tauranga basketball. Carol reminded that one of the concrete tradesman's employee is a 19 year old NZ basketball representative at the Paralympics.

John Freer would be the council representative attending. It was hopeful that the Mayor could also attend. Bruce advised that it may be difficult to get TCDC officials as it was Easter weekend.

Leticia kindly agreed to be in charge of organising this event, which would include a sausage sizzle, drinks, competitions/games. Ralph & Leticia have generously offered to donate basketballs. A small child's hoop will need to be obtained for the day, as well as organising photos & media.

The surf club will be unavailable over Easter. Earl suggested having the event on ANZAC day, but it was agreed that the opening event would be in lieu of the Easter Family Fun Day.

Action Point:

- Jennie to contact Waikato and Tauranga basketball personnel for the opening event.

Beach Hop Intersection Manning:

John Freer has asked Rob & Ruhi if any ORCA committee would be available to man the intersection by Oratia for the Onemana beach hop day (Friday). The Beach Hop Trust would pay \$500 for this work. All committee members are either working or are already helping out on other beach hop requirements for the day. Rob will advise John Freer of the outcome. Ruhi said she will find out if the Marae want to take this on.

Action Point:

- Rob will advise John Freer that no one is available.
- Ruhi will find out if the Marae want to take this on.

Sponsors & Volunteers Event Invitation Process:

Rob brought up the invitation process for the sponsors and volunteers event, as he had been berated by a local resident for not receiving an invitation. Discussion was held on the suggestion to give each of the team leaders "tickets" to distribute, hence giving them the responsibility.

It was agreed that helping out on an activity once, did not warrant an invitation, that the event is intended for regular volunteers.

It was also suggested asking the team leaders who they would like to invite out of the group of volunteers that they work with, or giving them a list of the people on the invitation list for their group.

It was also noted that Ruhi and Sandra have a comprehensive list, and that they would know from their working knowledge of the community who were the regular helpers. There has never been an issue in the past.

It was decided to postpone this decision until the next meeting.

Action Point:

- Christine to carry forward this item to the next agenda.

Long Term Plan:

Bruce recommended that there should be a separate meeting to discuss the long-term plan. All agreed.

Action Point:

- Rob to decide and call this meeting.

Defibrillator Training:

Discussion was held on defibrillator training either on a Friday night at 4.30pm or at a community morning tea. It was agreed that St John/professional should lead this training and that a community morning tea was a more appropriate time.

Action Point:

Bruce to organise training at a suitable time & venue in liaison with Kevin Thornburn (Surf Club).

The meeting was closed at 10.40am

**Next Meeting:**

Saturday, April 11 at 8.30am at the Surf Club

**Next Meetings:**

Date	Morning Tea	Date	Morning Tea
February 14	Rob/Sandra	August 8	
March 15	Annabelle & Carol	September 12	
April 11	Leticia	October 10	
May 9		November 14	
June 13		December 12	
July 11		Jan 2nd 2027 - AGM	

**Community Board Meetings (Tuesdays):**

Date	Volunteer
February 10	
April 21	Rob
June 9	Neville
August 4	
October 13	
December 8	

## **Summary of Action Points:**

### ***Rob:***

- Follow up the installation of cyclist signs on Whitipirorua Road with Eileen.
- Obtain confirmation that the cameras can read licence plates at night.
- Find out any further information regarding the notice to not to swim, fish or collect shellfish in the area south of the Onemana Drive carpark, with TCDC.
- Contact Eileen to enquire when the pond silt clearance is next due, and the contact person to liaise with.
- Follow up the unanswered request for service to clear the grate above Jennie's property with Joh Freer.
- Update the basketball court signage and re-circulate to the committee for approval.
- Advise John Freer that no orca committee members can man the Oratia intersection for beach hop.
- Call a separate meeting to discuss the long-term plan.

### ***Ruhi:***

- Follow up with Craig Solomon regarding his costs for the site blessing attendance.
- Find out if the Marae want to take on manning the intersection at Oratia for beach hop.

### ***Jennie:***

- Transfer the 2025 market day funds to income in advance, for the stallholders who had not yet responded for the year end accounts.
- Contact Waikato and Tauranga basketball personnel for the opening event.
- Report on the total number of paid 2025/2026 members at the next meeting.

### ***Christine:***

- Phone the BNZ to remove Kim as a bank signatory.
- Carry forward the sponsors and volunteers invitation process to the next agenda.

### ***Bruce:***

- Organise a suitable time & venue for defibrillator training.