

Minutes of the Committee Meeting Saturday 12 July 2025 8.30am

Held at the Onemana Surf Club

Present:

Rob, Jennie, Bruce, Christine, Neville

Online Attendance:

Carol

Apologies:

Anna, Annabelle, Kim, Murray, Ruhi

Approve/Amend Meeting Minutes of 14 June 2025:

No changes required to the minutes.

Moved - Jennie

Seconded - Bruce

Correspondence (Inwards/Outwards):

Basketball Court, Chorus, 4WD Issue & Market Day covered under General Business

Treasurer Reports:

Income: \$80.06

Expenses: \$169.56

Bank Account: \$17,981.05

Term Deposits: \$22,212.98

Jennie noted that there was little change in the ORCA finances. One new membership was received. Event expenses have been paid for the Matariki event. Interest is paid on maturity for one term deposit, and paid monthly on the second term deposit. Both are compound interest.

Rob requested that the weedbusters receipts for reimbursement be emailed directly to Jennie and Rob cc'd. As per the normal practice for all reimbursements, either the Chair / Secretary / Treasurer can approve the expense prior to payment.

Jennie queried whether Carol (signatory) could access the BNZ account through internet banking, to authorise payments. Carol will follow this up.

Jennie advised that she will be reporting monthly on new memberships. There have been 9 new registrations between 2 Jan 2025 and 30 June 2025.

Action Points:

- Jennie to check that all committee members received the latest financial reports by email.
- Carol to check that she can access the BNZ account to authorise payments

Moved - Bruce

Seconded - Neville

Events:

The report from Sandra was tabled. The morning tea event on 26 June had 12 attending, noting that a few residents are away over the winter period. There are currently 43 people registered for the mid-winter Christmas event, to be held on 26 July, with 2 weeks remaining to rsvp. Ruhi has been assisting Sandra in preparing for this event. On 31 July, the next community morning tea will be held.

Environment & Maintenance:

Bruce presented the environment and maintenance report. Kathryn has purchased and planted more native plants. Bruce with the help of Helen, Vickie & John have cleared, sprayed & planted the Russell Bruce area. They have also sprayed at the back of the lakes and other various locations in Onemana.

Rob has sent a response/apology letter to the concerned resident, as well as an email to weedbusters outlining the rules/guidelines in relation to the work that can be done by the weedbusters volunteers. There has been no response yet from the resident.

It was noted that there is a further planting on 24 July 2025, by the Coastal Care group. It was also noted that work on rat traps is progressing, and rat numbers appear to be holding.

The rails on the bridge by the lower carpark have been completed by TCDC.

Action Points:

- Rob to send an email to Eileen, thanking her for her assistance in completion of the work on the bridge.
- Jennie to update the balance of the plant funds.

Community Board Meeting:

The next Community Board meeting will be held on 22 July 2025. Rob will watch the meeting online.

Action Point:

- Rob to watch the Community Board meeting on 22 July 2025, online.

New Members:

Carol noted that we need to record the leave date for any members that have left ORCA.

Jennie advised that the invitations to renew subscriptions is sent in October. Follow up is made after the AGM, as a lot of people pay their subs at the AGM. Carol has spoken to Sara Speedy from Whangamata Real Estate (WRE), who has agreed to give the new owners of WRE properties sold in Onemana, an information pack on ORCA.

It is the committee's responsibility to nominate/approve new memberships.

General Business:

Basketball Court Update:

Rob presented an update on the basketball court progress. Rob, Bruce, Neville and Ruhi (basketball sub-committee) have attended a meeting with Greg Knell from Hayson Knell (environmental planners).

Bruce Scott, who has completed other projects in Whangamata, was approached by Ruhi regarding the possibility of him preparing the environmental report for the resource consent. A meeting was held with Bruce Scott, Rob and Ruhi last Monday. Bruce agreed to fill in the environmental section, and prepare the resource consent pro bono. He has now completed the report and submitted it to council. Thank you Ruhi for this achievement.

The sub-committee are now waiting on resource consent approval by council.

Ruhi has submitted a letter to iwi for their consent for the basketball project.

Regarding the quotes for the project build, one quote has been received by QSC. Another quote is waiting to be received.

Vicki Knell has offered to apply for grants on behalf of ORCA for the basketball project. Resource consent is needed before applications can be made.

Resource consent is also required before application for funding can be made to Council. It is unlikely that resource consent will be given prior to the 22 July meeting. The next meeting is late August 2025. Eileen needs resource consent approval prior this meeting, so she can prepare and complete a report for the board meeting.

Action Points:

- Rob to send a thankyou email to Bruce for preparing the environment section and resource consent.
- Rob to email out to committee members photos of the Kuaotunu court, as a matter of interest what another community has done.

4WD Vehicles:

Neville presented an update on the issue of the 4WD damage alongside Whitipirorua Road. Rob & Neville have had a positive response from Rayonier, who are happy to put down metal to prevent access to the fire break. A neighbour to the forestry has put down clay in some areas, with the agreement of Rayonier. The Rayonier manager will contact Rob to meet, the next time he is in the area.

Chorus:

Jennie has contacted the manager responsible for the fibre connections in Onemana to clarify his request regarding ownership of Onemana properties. Chorus would like to know which properties are owned by permanent residents and which properties belong to holiday makers. Ruhi has confirmed with him that no names or contact details can be obtained through ORCA. The type of ownership information has been supplied to Chorus.

Chorus advised the process for the next stage of fibre connection:

- There are two appointments required with the home owner.
- One appointment is for the access from the road to the property
- The second appointment is for the installation of the communications unit inside the house.
- A letter will be sent from Chorus, regarding these appointments, to the owners that have registered for fibre connection.

Market Day - 29 Dec 2025:

Carol advised that she will be sending out market day site applications at the end of July. She has already received enquiries regarding the market day site applications. She noted there is a process in place to manage the placement of stall holders. Jennie enquired whether Council consent had been obtained. Jennie also requested that a receipt required tick box be added to the application form. Rob requested that the application form be amended to include a condition that the site measurements are checked and agreed by the site holder. It needs to be noted on the form that sites cannot be changed on the day of the event.

Action Points:

- Carol to send market day site applications by the end of July 2025.
- Carol to follow up with Annabelle & confirm that consent was applied for.

- Carol to amend the application form to include site measurement agreement & site conditions, and receipt required tick box.

Local Elections:

Christine suggested sending out an email encouraging ratepayers to vote for the local elections, as this was an issue raised at the last AGM.

Action Point:

- ORCA to send out an email reminding/encouraging people to vote at the local elections.

Next Meeting:

9 August 2025

Neville has put in his apology for the next 3 meetings.

Summary of Action Points:

ORCA:

Send out an email reminding/encouraging people to vote at the local elections.

Carol:

Check that she can access the BNZ account to authorise payments, and if not contact BNZ to rectify this.

Send market day site applications to stall holders by the end of July 2025.

Follow up with Annabelle & confirm that consent was applied for.

Amend the application form to include site measurement agreement & site conditions, and receipt required tick box.

Jennie:

Check that all committee members received the latest financial reports by email.

Update the balance of the plant funds & email to the committee members.

Rob:

Send an email to Eileen, thanking her for her assistance in the completion of the work on the bridge.

Watch the Community Board meeting online, on 22 July 2025.

Send a thankyou email to Bruce Scott for preparing the environment report.

Email out to committee members photos of the Kuaotunu courts, as a matter of interest what another community has done.

Ruhi:

Morning Tea 9 August

Future Meeting Dates:

13 September

11 October

8 November

13 December

AGM 2 January