

ORCA minutes 9th April 2022 at Onemana Surf clubrooms
(Under Covid 19 red light)



Welcome: Carol opened meeting at 8.35 am
(Kim requested Ruhi take minutes in her absence this month)

Present:

Committee members Carol, Jennie, Bruce, Alan, Les, Gordon, TCDC rep Dave & member Ruhi

Apologies:

Kim, Neville, Rob, Jill

Moved Carol Seconded Gordon Carried

Minutes of the previous meeting March 12th 2022 accepted as a true record:

Approve/Amend

Bruce Taylor is suppose to be Bruce Scott who organised repairing the noticeboards

Moved Gordon Seconded Jennie Carried

Matters arising:

- * Acknowledgement of long serving members Sandra and Masele at the "Thank you function" to be held on 28th May if Surf club is available - Patsy to check with Laurie
- * Jill to communicate future events to Pan
- * Alan tabled quote for new marquee and 25 chairs \$2478.50, Jennie to check her contact for Whangamata Community grant
- * Les and Ellie will attend the Coastal online planning meeting

Incoming correspondence:

- * 14/3/22 From Pan who resigned as a committee member but wishes to be kept updated with planned events
- * 16/3/22 from Eileen Hopping reminding ORCA to complete the expenditure declaration for approved grants from 2021 - re Jennie
- * 17/3/22 From Eleanor Haughy about the pohutakawa tree that was chopped down at Arthurs pass between working bees by the Weed busters. Subsequent email re the protection of tree species
- * 21/3/22 from NZ Companies office, survey re changes to Incorporated Societies Act 1908 and how they can assist to prepare for changes, due Wed 2022
- * 21/3/22 from Lou Mackrell replying to Les re the broken dog bag dispenser being replaced
- * From Lou Mackwell as a result of RFS sent by Paul Durrant, the Tuna Place reserve by the container will be bollarded to prevent indiscriminate access sent 9/3/22 to Paul
- * 25/3/22 from Eileen Hopping re enrolment on the Ratepayer roll
- * TCDC consultation reminder
- * 31/3/22 from Waikato Regional Council Coastal Plan review team re registering for on-line workshop Monday 11th April 2022
- * 3/4/22 from Sandra and John Carley re fantastic job by Weedbusters team bee held April 2nd

- * 5/4/22 from Neville if a vote is required at today's meeting Carol has his proxy should the need arise. Neville thinks ORCA should have a participant for the regional coastal workshop. Neville received email from Ian Smith that all is on track for the water upgrade for Onemana to be completed July-September 2022 as promised
- * From Elle to Carol, regarding the tree chopped at Arthurs pass, she is very angry. ORCA to acknowledge that it was tabled verbally by Carol
- * Various emails from Les to Jennie re financial accounts should be accrual or cash basis, pros & cons etc, whether depreciation should have been included in last year annual accounts

KEY POINTS TO CONSIDER

- * We are and have always been reporting on a cash basis. The AGM accounts are brought back to a cash basis.
- * The format chosen last year and year before reflects a bit more information than is absolutely required, but still on a cash basis.
- * Format used gave better transparency for the members (eg fixed asset list was provided - never has been before) and a balance sheet showing bank accounts etc in a better format. There are no liabilities.
- * Depreciation of assets not required when accounting on a cash basis.
- * We are classified as a tier 4 (actually we had to choose our classification when registering) by the Charities Commission.
- * The monthly reports during the year can reflect debtors and creditors - for our own information - but these were cleared as of 30 September to ensure nothing was carried over.
- * Membership monies and market day monies are always reported in the month it was received.
- * We currently report at Tier 3 level - if we choose to provide a tier 4 report - even though there is no actual requirement to do so. The Charities don't care either way as long as we lodge whatever was provided at the AGM - confirmed by Rob Clarke the financial reviewer for ORCA AGM accounts

Outgoing:

- * 13/3/22 cancellation of all March events including weed bee
 - * 17/3/22 Reply to Pans resignation
 - * 19/3/22 March Splash
 - * 22/3/22 thank you to Bruce Taylor for fixing the noticeboards (Bruce Scott)
 - * 31/3/22 Forwarded TCDC annual plan changes
 - * 31/3/22 Weedbusters reminder
 - * 4/4/22 Forwarded TCDC Local Govt elections info
- Moved Carol Seconded Jennie Carried

Treasurers report: (Jennie)

Bank signatories, Kim and Carol to go to BNZ Thames
 Donation from Knife man
 Sponsorship from National First for Easter fun day
 No spending this. Month
 Cheque account \$9540.36. Term deposit \$10088.96. Petty cash \$172.37

Moved Jennie Seconded Les Carried

Agreed to report to members and Charity Commission at Tier 3 Level (rather than required Tier 4), which means switching from a Cash basis to accrual basis accounting, with depreciation of assets and full balance sheet.

It was agreed asset purchases of more than \$500 would be capitalised.

Moved Jennie Seconded Bruce Carried

Events report: (Carol & Les)

16th April Fun day - Alan & Les will setup the area & return to help take down again

Advertising has been organised by Carol

Helpers for Carol = Elle, Bruce & Jennie, Ruhi, Gordon to judge kites & bears

17th May pizza / quiz. 26th May morning tea. 28th May planned Thank you function

Environmental & Maintenance report: (Les)

Les and Alan to attend TCDC Stormwater & Parks reserve meeting re Eileen Hopping

A great weeding bee took place April 2nd run by Bruce

16th June the dune plants maybe here so a weeding day before then re Les

Les updated TCDC RFS and all have been completed so far (mirror, bent tennis court fence, dog dispensers) plastic tags to be checked & replaced with steel ones

Matariki grant application for native plants, Ruhi has a meeting with Lou this week

Bruce, Dean and Les met to organise the Pest control plan - Les to send maps to Kim & Jennie. Ruhi will check pest grant application & forward to Bruce & Les

Community board meeting: (Dave)

* Dave chaired the meeting

* 10 year contract with one company for entire Coromandel for recycling with profits coming back to the communities

* 101 Lyndsay Road to go to reserve so it cannot be sold

* Dave reconfirmed that Lou Mackwell finds the Onemana people so easy to deal with in comparison to other ratepayer organisations

General business:

Annual plan submission: as per attachment, maybe tick UNSURE for Matarangi

ORCA Splash: Bruce asking for contributions for next issue

Grants: marquee, chairs, bbq, spray course x2 (ask Kathryn), costs for consultation regarding heritage & iwi charges for bollard installation, first aid courses with Surf Club, (fire volunteers are all trained first aiders, Alan, Rob, Erika and maybe Mark) discussion on a fountain for lake concluded to leave the lake natural, Christmas decorations, Alan suggested using drones this year

Next meeting 7th May 2022 (Apologies from Bruce)

Closed: 10.25am

(Morning tea for next meeting Les)