



Minutes of the Committee meeting held Saturday, 10 February 2023 8.35 am.

At the Surf Club

Present: Ruhi, Carol, Jennie, Kim, Alan, Erika, Alan, Annabelle, Rob and Anna (both on zoom)

Apologies: Jill

Welcome: Chair

Mōrena koutou - Welcome to the 1st 2024 hui. Special welcome to Rob now an official committee member and Annabelle thank you for joining us, I look forward to working with you.

Before we move on any further, due to some of the incoming mail being tabled this morning and feedback I have received regarding some of the DISRUPTIVE BEHAVIOUR & SOME OF THE COMMENTS made at the forum hui.

I just want to remind us all of the role we play as volunteer committee members.

Reading the first three items of NUMBER TWO from our ASSOCIATION RULES:

Headed OBJECTS:

(1) To assist in the beautifying and development of the area known as Onemana for the benefit of present and future residents of Onemana and visitors to the area.

(2) To assist in the provision and development of sporting and social amenities in the area known as Onemana for the benefit of present and future residents of Onemana and visitors to the area.

(3) To make representations on behalf of members to any local or national or other authority concerning matters affecting the welfare, development or protection of land or other property in Onemana or affecting the interests of the owners of such property
So am going to request and thank you all in advance we all work together to do that in a civil & harmonious manner.

Lets get on with it and make this year a bit more fun.

Meeting Minutes Dec 2024

Moved: Kim/Seconded Jennie; carried

Matters Arising

Nil

Inwards/Outwards Correspondence

Incoming letters of complaint discussed under General Business and Forum feedback.

Meeting with TCDC

Ruhi met with Parks & Reserves Manager (Shubham) from TCDC to discuss memorial plaque that was on the bench seat that was removed (seat removed when it broke).

The plaque has been returned to the owner and TCDC confirmed that there is no intention for the bench seat that was removed to be replaced.

We discussed ORCA using own funds to replace this seat, which had general agreement, but decision was to wait until see what happens to the concrete path as the seat should be placed to allow wheelchair/walkerframe users to use it..

TCDC also said no planting of the bank above the tennis courts.



ORCA will inquire if TCDC is happy for us to plant something to discourage further erosion.

TCDC will supply signs re 4WD not permitted on firebreaks

Treasurers Reports

Market day petty cash income from bookstore, cake store, sausage sizzle still to be added to January income.

Carol to provide Jennie with details and cash.

A substantial amount of cash in the bank (\$21000). Committee agreed with suggestion to put some of this on term deposit and confirmed happy for \$10k to be put on for term for around 6 months (as we want to spend some money this financial year).

Jennie: Investigate best options and put \$10k on term deposit for 6 months.

Query re what is the policy around “buying coffee” for volunteers, eg for marquee volunteers versus other volunteer groups. Important to ensure all volunteer groups are seen to be treated equally.

Often working bees are catered for by other volunteers but on occasion it works better to use the café. Agreed best to maintain some flexibility and “shouting coffee” is at chairs discretion.

Moved that the accounts be accepted Jennie/ Seconded Carol; carried.

Events

Sandra has already provided coffee morning poster for Feb.

Kim to send to Jennie for on website.

Kim to send an email to ask Sandra if she is happy to continue as Events coordinator (including or excluding morning teas) and to ask for events calendar. It was noted that more help was requested by the coordinator from the committee in preparing for events and attending these events.

Market day:

Discussed and agreed to raise price for market day, (currently \$65) as it was noted by some attendees how cheap it was compared to other market days. Noted that Onemana market day though well attended, could not compete with larger population centres and thus we should be restrained in any price increase.

Motion: To put price of market day to \$80 but get general feedback on acceptability (with **Ruhi** to do this by speaking with a number of attendees).

Moved Erika/Seconded Bruce; Carried

Environment and Maintenance

To Do (includes previous months so can keep a running tally)

- Bruce and Rob want to clear Tuna place creek of debris but have to wait until the water levels drop- probably sometime in January now.



Bruce indicated that he, Rob, Nick, Neville, and Glen cleaned all deadwood out of stream in Tuna place. Lots of eels which reflects a healthy stream. Various other track work and spraying has been done.

- Bruce to remove one of the camelias at the platform by lake walk platform
Status not known?
- John and team will do the walkways on Monday 4th Dec-**NOT completed Committee** to put in RFS for the 2 Boardwalks still need to be repaired, raise H&S concerns, especially on southern one.
- Rob to fix the step on lake walk at west end by the seat. **Bruce has fixed.**
- Seat under the trees on the south end hill – view being screened by self seeded pohutakawa tree which needs to be removed. Ruhi noted council does not allow chainsaw use on the reserves. **Bruce investigated but no point removing vegetation(too much) and seat really needs to be moved.**

Additional

- Alan and Lynda cleaned up around toilet block which was looking very untidy.
- TCDC agreed to clean both sides of the drain beside the bridge (but not the entire length).
- Entrance to Onemana needs weeding again. Noted how nice it looked when done before Xmas.

Discussed approaching TCDC for a quote to do additional boardwalks in front of the surf club (as raised at the forum).

ORCA (Kim) will check first if surf club are happy with that.

Committee to put in RFS on mowing closer to edges, and walkway tidy ups needed.

Community Board meetings

Ruhi will ask John if he's happy to continue reviewing the monthly agenda and letting us know if anything relevant for Onemana. If there is then Ruhi, Bruce, Erika happy to attend.

Erika to provide dates for community board meetings so we can allocate someone to attend each month (if relevant to do so).

Replacement bench seat – ORCA will pay for it. Should be positioned so people using the concrete path can use it

Both Shubham and Eileen Hopping from TCDC say they knew nothing about the concrete path going ahead so Ruhi has emailed Terry Walker who had previously informed ORCA it was happening Feb/Mar.

General business

Erika suggested we set up a Whats App for committee, to alert people to things that need to be done, rather than email. Committee agreed so long as only used for non-official committee discussions (eg organising events, help needed).

Kim to set up WhatsApp group-done



Membership from AGM

Cash membership from AGM on the day- only a few but need to update Jennie on who these are.

Jennie and Kim to check list of members in MYOB in Jennies system against those we have in ours.

Forum feedback

Two letters of complaint received and a number of verbal complaints noted by various committee members.

At least two people came to present ideas but didn't because they didn't want to be shot down.

If people are disappointed in the behaviour and not coming back to forums then all ORCA committee is affected, not just those that were disruptive.

ORCA has a duty of care to make it a safe environment for people to voice an opinion.

Discussed if a code of conduct was required for meetings. For instance, everyone is allowed to have a say (for a certain number of minutes). If someone demonstrates disruptive behaviour, chair should provide one warning, if happens again then chair would request they leave. Set a time for speaking or replying.

Other ways to collect ideas was discussed eg, white boards or write notes and put in a box so ideas are anonymous.

Independent chair would be best (noted attempted to find someone),

Duty now to rebuild faith in ORCA and provide community with some positivity.

Suggestion made we could write to the people who complained and ask for their ideas now? Not sure if we agree this is good idea.

Annabelle to provide a forum meeting procedure outline for the committee to review and discuss.

Discussion about what the process is post the forum meeting indicated some confusion about the role of the forum notes versus the Community Plan.

The forum notes are not sent to the community for further feedback- the community has opportunity via the forum and email or discussion at that time to comment on priorities (as outlined in the community plan). Note in this instance the notes did go out to attendees who signed the attendance register.

The committee must reflect on ideas from the forum meeting notes and complete any actions deemed necessary. After a chance for committee to discuss ideas, the committee needs to update the plan so it can be used in submissions to TCDC.

The Community Plan is what is made available to the wider community via the website, (the draft has been on the website for some years).

Kim to provide a draft process for the committee re the forum meeting and outlining how we can prioritise the ideas raised.



Freedom Camping

Despite the committee agreeing in Nov 2023 that FC was off the agenda until such time as we hear back from TCDC, (post the submission on the LTP), a new email from Erika received disputing the survey results. Carol updated the committee on number of ratepayers (attached).

There is a difference in opinion about how representative the results are, but the results represent the best attempt to collect feedback/information from the community with the resources and database ORCA has.

After much debate, the chair called an end to the discussion with the comment that the discussion did not reflect the request from the chair at the start of the meeting for the committee to work harmoniously together this year. Too much time has been wasted on FC and we have agreed no more discussion until such time we hear back from TCDC. Move on.

Was requested that Section 45 Coastal Living Zone to be added to the Community Plan. This is 14 pages long and needs further discussion as to why and what parts would add value.

Duties List

Attached.

Committee review and notify Kim/Ruhi if amendments needed.

Ruhi to get price for signage (ORCA EVENT)- as \$300 still to spend (from grant money).

Jennie to check receipts for defib, pads and batteries and whether the grant can be backdated or what we will do with the outstanding \$600 if has to be a forward purchase.

Kim check if Jill is okay to have phone number promoted for community assistance.

Morning Tea

Roster for the year needed?

Add to meeting table.

Close 10.51am

Meetings and Morning Tea Table

Date	Morning Tea	Date	Morning Tea
Feb 10th	Carol	Aug-10 th	
March-9 th		Sept-14 th	
April-13 th		Oct-12 th	
May-11 th		Nov-9th	
June-8 th		Dec-7 th or 14th	
July-13 th		Jan 2nd 2025- AGM	

