



Minutes of the Committee meeting held Saturday, 21 Jan 2023 8.30 am.

At the Onemana Surf Club

Present: Ruhi, Carol, Kim, Jennie, Erika, Alan, Bruce, Neville, Jill, John, Patsy, Anna, Rob.

Guest: Dave Ryan from 9.15am?

Apologies: none

Meeting Minutes: 10 December 2022 meeting minutes were accepted as a true record;

moved Kim, seconded Carol, carried.

Matters arising from the minutes: Nil

Rules 9i and 16i (12 members)

An error was made at the AGM by voting to have 13 committee members which is not permitted by Rules 9 (i) and 16 (i) below

ONEMANA RESIDENTS AND COMMUNITY ASSOCIATION INCORPORATED RULES

9. ALTERATION OF RULES

i) These rules maybe altered, added to, rescinded or otherwise amended by a Resolution passed by a simple majority of those present at a general meeting, of which fourteen days notice has been given citing the nature and purpose of the proposed alteration, addition, rescission or other amendment.

16. APPOINTMENT OF OFFICERS AND COMMITTEE

i) At the first meeting of ORCA and at every Annual General Meeting held thereafter ORCA shall elect a Committee consisting of a Chairman, a Secretary, a Treasurer and not more than nine members of ORCA.

It was confirmed no-one on the current committee wanted to resign and that an email would be sent to the membership advising that the resolution passed at the AGM (proposed Jennie Walters/seconded John Freer) to increase the number on the committee to 13 (to avoid having to vote on the day of the AGM) was in fact not appropriate as 14 days notice of the amendment had not been provided to the membership. If anyone objects to this having been passed at the AGM then the process would be to have a SGM and vote on this again.

Postscript: Patsy Fleming resigned on 22/01/2023, thus avoiding the need to revisit the number on the committee.

AGM Issues

AGMs in future will need to have a list of members and where there is a household membership the person who is voting needs to be recorded.

Coloured cards will be given to voters to identify them (and be given cards for proxies they hold).



To avoid issues at the AGM in future, it was suggested that nominations needed to be in writing and close a week before the AGM so voting papers can be prepared if more than 12 people are notified.

John to circulate a paper on this suggestion for discussion before the next committee meeting.

Discussion re resolutions being required prior to the meeting - most thought major changes required pre-notification to allow people time to think through and discuss any proposed resolutions, but the flexibility of being able to raise resolutions in general business should still be allowed as this is the one time a lot of visiting residents are here.

The committee needs to decide next meeting whether all resolutions require pre-notification. (emailed at least 14 days pre AGM).

Forum Meetings

Discussed if we need to have one every year? Thought we had missed opportunity this year, especially as the Community Network meetings (with TCDC) are next week. If issues arise that need further community input, then either a forum or SGM can be held later.

Treasurers Report

Market day income down a little on previous year but as some is split across financial years it's difficult to compare. Also, one stall holder paid in goods in kind which will need to be raffled (Carol has details).

\$150 donation from First National has not been included.

Carol still has takings from market day still to give to Jennie

Jennie and Carol to connect and sort.

Jennie to provide a summary of income and expenses for market day

Radio license not paid as has not received an invoice (but have grant for this)

Jennie to follow-up with Radio Spectrum Management (done)

Jennie to provide committee with grant income and expense summary

Moved Jennie. Seconded -Neville, carried

INWARDS CORRESPONDENCE (from 4/12/2022 to 16/01/2023)

AGM reports received from all subgroups

4/12/2022- notice re Freedom camping review from Terry Walker



07/01/2023 from Pan re coffee cart (I have included full email as I missed this response from Pan in the inwards)

Subject: Re: Market Day coffee vendor

Thanks Richard

I would like to be the only coffee seller on that market day.

Happy to pay \$29 cart price, if someone is concerned about losing money from potential cart that would come to sell the coffee there.

8/12/22 -From Jo Adams asking if "Committee members wanted" is an official request from ORCA

8/12/2022 Re: Committee Members Wanted- Positive response from Anna Thompson

11/12/2022- resignation (many years ago) Graeme. gy1000@windowslive.com

14/12/2022-Bruce re weedbusters, Kathryn's mum passing, Rayonier info

Re: Clarification required in minutes

14/12/2022 Re: Onemana Market – Coffee cart cancellation Bex (Rebecca Hauraki)

14/12/2022- response from Terry Walker agreeing totally, Tuna Place is a suggested site and the final site will be decided by consultation.

9/01/2023 Invoice from Pan (Boatshed café) for 20 x \$5 vouchers for market day

13/01/2023-Notice of Whangamata Community Board Community Network Day on 24th Jan

13/01/2023- request from Rob Boston chairperson of WRA requesting a separate meeting with council as a group of ratepayer associations representing the views of local residents and ratepayers, prior to 28th Feb when public consultation on local govt reforms closes.

Various emails re Market day

OUTWARDS CORRESPONDENCE

4/12/2022- a reminder that consultation on Dangerous, Affected and Insanitary Buildings Policy closes Dec 12th. Sent to all ORCA emails

4/12/2022- Sent a reminder to Terry Walker and Dave Ryan that we had not had a response from email to Len Salt

(re letter sent from ORCA to Len Salt, Terry Walker and Dave Ryan re ORCA position on freedom camping sent 18/11/2022)



8/12/2022 -Committee Members wanted- one pager sent from ORCA to all
9/12/2022 -December Splash-sent to all (provided by Ruhi and Bruce)
10/12/2022-Summer Reminders Sent to all (provided by Carol)
14/12/2022 Clarification required in minutes for market day duties and tennis and petanque costs- to committee
16/12/2022-All reports, agenda 2022 AGM minutes sent to all
18/12/2022 – Ruhi confirmed defib batteries are fine and master key to be passed onto Carol
19/12/2022- Proxy form and final accounts sent out to all for AGM (forms with revised date for 2023 sent same day)
21/12/2022-Multiple emails sent detailing market day stallholders of site numbers
26/12/2022-Re: Children's Onemana beach dig sponsorship confirmation of Sunnys sponsorship of the beach dig vouchers (15 x \$5)
1/01/2022-Notice re Petanque and Tennis day -sent to all
4/01/2023-Postponement for Petanque and Tennis sent to all
6/12/2023-AGM minutes sent to all attendees (including proxies and apologies)
6/01/2023 -Dave Ryan sent date, time and location of next ORCA meeting
11/01/2023- responded would add to agenda for committee re Richard Zajkowski recommending café being only place to sell coffee on market day
11/01/2023-Cancelled Petanque and Tennis with note we will reschedule for Feb/Mar

Matters Arising from correspondence

Ruhi to contact Rob Boston Whangamata Ratepayers Association chair re meeting he has proposed. John happy to attend (Bruce/Nev backup)-done

Carol and Neville – attend the WCB meeting on Jan 24th on behalf of ORCS (Erika backup)

Kim to respond to Richard and Pan re coffee cart (on hold as committee has not seen Pans response)

Environment and Maintenance

- **Alan** to inspect the noticeboard to see if he can suggest a way to fix it once and for all. (carried over from last month)
- **John** to speak to Bruce re the board on behalf of ORCA- re finding a solution as well. Concerns about us doing anything to fix it, but as it is outside any warranty now we probably will have to find a solution ourselves.
- Tennis courts- gate has been broken and removed. Les was trying to find out if council took it. Suggested we raise a RFS from Orca email plus others too as the more often raised, the higher the priority.
- Tennis court maintenance- council has taken over- what will they be doing?



- Despite RFS the ties still have not been done, nor the trees pruned. **Carol** at the last meeting asked for more people to complete RFS as if reaches 3 the council must act within a certain time. Ruhi again asked committee to do the same and has submitted one. Kim has sent one via Orca email as well.
- **Kim** to write to Rayonier re concerns about trees on the firebreak (done 23/01/2023)
- **Dave** said he would talk to Eileen Hopping on Tuesday
- **Committee** to get advice on who is responsible for H&S during working bees held by subgroups eg weedbusters, pest control, especially since these groups are funded by ORCA.
- Existing leaders continuing (Kathryn Weston-weedbusters, Les- Dune care, Chris and Dean- dotterels, Les- pest control)- Les confirmed as happy to keep doing by Patsy.

Events

Next morning tea 26th Jan at the cafe.

Petanque and Tennis to be definitely held by end of February- Patsy and Les were organising (need to check if they still want to do?)

Carried forward-Kim to bring spare rake

Carried forward Les to buy one can of 4 balls

General Business

2023 ORCA goals - Committee obligations to our Community & members versus individual personal views

If there is a position taken by ORCA committee as a group then all committee members must represent that view if representing ORCA on that topic. This does not mean individuals can not represent a different view as an individual.

ORCA reps (eg TCDC contacts) to ensure committee has agreed to any substantive decisions if these have not been previously discussed.

Use of ORCA email database for Community purposes

It appears there was a misunderstanding that an individual had been given access to ORCA's email database for a non-orca event but this was not the case. The chair and several members had agreed as this was a community response to an issue someone in the community had, that it was appropriate for ORCA to send on that person's behalf. That person misunderstood when conveying that, thinking it had been agreed at a committee meeting.

Continue to send to both members and non-members (it was felt those who don't want to receive will generally email us back and we can remove them from the email list). It is too difficult to try and manage notifications for different things.



Assign 2023 Duties

When going through the list of duties, - it was noted that Sandra Andrew had agreed to take the Events coordinator position on, under the impression Patsy had already indicated she wasn't going to do this year. Unfortunately, Patsy had not officially resigned and was upset this approach had been made without contacting her first. Patsy then declined when asked if in fact she wanted to lead the events team, saying she felt she had been undermined by the fact someone else had already been approached.

ALL please review the attached Duties list and let me know if anything isn't correct

Ruhi – events sheets for Beachhop

Carol- events sheet for Xmas Carols/market day

Others as per attached duties where needed

Formal Thank-you for 2022 resigning committee members and volunteer event-discussion postponed until next month

Kim to send thankyou cards in the meantime to Les, Rob, Gordie, Patsy

Next Committee Meeting dates (2nd sat of the month unless a holiday weekend)

Feb-11th MT-Ruhi

Mar-11th

Apr-15th

May-13th

Jun-10th

July-8th

Aug-12th

Sep-9th

Oct-14th

Nov-11th

Dec-11th

Noticeboard key holders: Kim, Les, Carol but at present door is unlocked as very difficult to open/shut.

Bunnings card- Alan